

STATUTES

2009

OF THE

INTERNATIONAL SOCIETY FOR CONTEMPORARY MUSIC (ISCM)

**International Society for Contemporary Music (ISCM)
c/o Music Center the Netherlands
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The Netherlands
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I. Name, Headquarters and Legal Status

- Art. 1 The Society shall bear the name:
International Society for Contemporary Music - ISCM
Société Internationale pour la Musique Contemporaine - SIMC
Internationale Gesellschaft für Neue Musik - IGNM
- Art. 2 The Society's headquarters shall be in Paris, France.
- Art. 3 The Society shall be registered at its headquarters as an international association.
- Art. 4 1) The official languages of the Society shall be English, French, and German.
2) The English version of the Statutes shall be legally binding.
3) The working language of the Society shall be English.

II. The Vision, Mission & Values of the Society

- Art. 5 VISION: The Society aims to promote contemporary music and raise its public profile, through effective global networking, communication and facilitation of multilateral activities between the members.
- Art. 6 1)
MISSION:
a) Raise the profile of contemporary music through the collective strength of the Society's global network and membership makeup.
b) Pursue exposure, research and performance of contemporary music through initiatives by its membership, as well as collaboration with affiliated bodies.
c) Showcase the diversity of contemporary music worldwide through the World Music Days Festival.
- Art. 6 2)
VALUES:
a) Artistic diversity in musical creation, without prejudice on differences in musical expressions, styles, genres or media; nor regarding race, religion or politics.
b) Open and democratic procedures.
- Art. 6 The Society shall seek to attain this purpose, in particular, by the following means:
a) the activities of its members in support of the development and promotion of contemporary music;
b) the organisation of international musical events, such as the annual World Music Days.

III. Income of the Society

- Art. 7 The Society shall operate on a non-profit basis.
- Art. 8 The Society's income consists of
a) membership fees;
b) subsidies and donations;
c) income from concerts and other events;
d) other income.

IV. Members

- Art. 9 The Society shall consist of Sections, Honorary Members and Associate Members.
- Art. 10 1) A Section shall be an independent organisation, representing the vision, mission and values of the Society, effectively coordinating the endeavours toward furthering contemporary music in a geographical or cultural region of a country or in a country.
2) No region shall be represented in the Society by more than one Section.
3) A "country" shall be defined as any sovereign state; in case of doubt, membership in the IMC of UNESCO shall be decisive.
4) The activities of the Sections as provided for in the Statutes must not be in contradiction to the activity of the Society. As far as the regulation of their internal affairs is concerned, however, the Sections shall be independent of the Society.
- Art. 11 Physical persons who have achieved particular distinction in furthering contemporary music may become Honorary Members of the Society.
- Art. 11a 1) Organisations whose objectives correspond to the vision, mission and values of the Society, but which do not coordinate the endeavours toward furthering contemporary music in a whole region of a country or in a country (Art. 10 1), may be admitted as Associate Members.
2) Different categories of Associate Membership may be provided in Rules of procedure, decided upon by the General Assembly upon motion of the Executive Committee.
3) Art. 10 paragraph 4 shall apply also to Associate Members.

V. Commencement of Membership

Art. 12 Membership shall commence with

- a) the admission of Sections and Associate Members,
- b) the election of Honorary Members.

Art. 13 1) Sections shall be admitted to the Society by a resolution of the Society's General Assembly, after an application has been filed by the Section.

- 2) The application shall be addressed in writing to the General Secretary of the Society and must be submitted at least two months before the beginning of the General Assembly.
- 3) The application must be accompanied by:
 - a) a copy of the statutes in force, with an official or notarial attestation concerning the date and place of their adoption;
 - b) a list of all current officers;
 - c) a report on the activities during the last two years preceding the application for admission; the activities may have preceded the date referred to in sub-para. a);
 - d) finally, a declaration that the right to bear the name:
(Section of) Internationale Gesellschaft für Neue Musik - IGMN, or Société Internationale pour la Musique Contemporaine - SIMC, or International Society for Contemporary Music - ISCM,
will be renounced in the event of the termination of membership.

Art.13a 1) Associate Members shall be admitted to the Society by a resolution of the Society's Executive Committee, after an application has been filed by the respective organisation.

- 2) The application shall be addressed in writing to the General Secretary of the Society.
- 3) The application must be accompanied by:
 - a) the documents referred to in Art. 13 paragraph 3 sub-paras. a) through d), according to the status of the respective organisation;
 - b) if possible, a reasoned recommendation for the admission to the Society issued by the Section in whose country (Art. 10 paragraph 3) the organisation has its headquarters; if such recommendation cannot be provided, the General Secretary shall obtain a written opinion from the Section concerned before the decision regarding the application for admission is made; availability and contents of such an opinion shall not be binding upon the Executive Committee of the Society in its decision-making process.
- 4) The Executive Committee shall report its decision to the General Assembly; any deviations from the opinion of the Section referred to in paragraph 3 sub-para b) must be reasoned. Significant overlaps of the fields of activity of the respective Section and the Associate Member, although they are not desirable, shall not prevent the admission of the Associate Member provided that there are important reasons justifying its admission. If possible, an Associate Member shall also be a member of the Section of its country.
- 5) The admission of Associate Members shall be effective until the fourth ordinary General Assembly of the Society following their admission; the temporary membership may be extended until a certain date, but no longer than until the fourth ordinary General Assembly of the Society following the extension. The relevant decision shall be taken by a resolution of the Executive Committee of the Society, after an application has been filed by the respective member.
- 6) The temporary membership of Associate Members may be converted into an unlimited membership not earlier than in the fourth ordinary General Assembly following their admission. The relevant decision shall be taken by a resolution of the General Assembly of the Society, after an application has been filed by the respective member and the Executive Committee has been consulted.

Art. 14 Honorary Members shall be elected by the General Assembly, upon proposal of the Executive Committee. The Sections are entitled to submit to the Executive Committee, not later than six months before the next General Assembly, the names of persons recommended by them, accompanied by a written explanation of their suggestions.

VI. Termination of Membership

Art. 15 Membership shall be terminated, in the case of Sections and Associate Members, by withdrawal or exclusion, and in the case of Associate Members whose membership is of limited duration (Art. 13a paragraph 5) also by expiration of time.

Art. 16 1) Sections and Associate Members shall have the right to declare their withdrawal from the Society by giving three months' notice which shall take effect as from the end of each year.

- 2) The declaration of withdrawal shall indicate the reasons for the withdrawal and shall be sent to the General Secretary by registered mail.
- 3) Upon the effective date of the withdrawal, the member that has withdrawn shall lose all rights arising from membership in the Society.

Art. 17 1) A Section or an Associate Member whose membership is unlimited as to time (Art. 13a paragraph 6) may be

excluded upon decision of the General Assembly if

- a) one or more of the conditions of admission are no longer met, in particular with reference to Art. 10 and 11 respectively.
- b) such a member grossly and persistently fails in its duties as a member (despite a written admonition and an appropriate period of grace), in particular if it does not punctually remit the membership fee.
- 2) If any of the circumstances described in paragraph 1 has occurred, the General Assembly shall be entitled to decide, instead of exclusion, upon the temporary suspension of the rights of membership if it may be expected that the existing ground for exclusion could with the passing of time become invalid.
The suspension period may not endure longer than two fiscal years; otherwise the membership in question becomes automatically terminated. During the suspension period the Society is entitled to negotiate alternatives for new membership in the respective region.
- 3) Instead of exclusion, the General Assembly is also entitled to convert the membership-status of a Section in question to one of the categories of Associate Membership.

- Art.17a 1) An Associate Member whose membership is of limited duration (Art. 13a paragraph 5) may be excluded upon decision of the Executive Committee if one or more of the conditions of admission are no longer fulfilled or if an event under Art. 17 paragraph 1 sub-para. b) has occurred.
- 2) If any of the circumstances described in paragraph 1 has occurred, the Executive Committee shall be entitled to decide, instead of exclusion, upon the temporary suspension of the rights of membership if it may be expected that the existing ground for exclusion could with the passing of time become invalid.

- Art.17b 1) In the event of the exclusion of a Section, an Associate Member which has its headquarters in the country of the excluded Section may, upon application of the Executive Committee, be appointed the Section of the country in question by the General Assembly, provided that the Associate Member concerned has given its approval and that the criteria indicated in Art. 10 are fulfilled.
- 2) The same shall apply if an Associate Member has its headquarters in a country where there is no Section or where the Section has ceased to exist.

- Art.17c 1) If a Section wishes to transfer its rights of membership to another organisation, such a legal succession shall require the confirmation of the General Assembly to be effective, which, upon application of both organisations, shall be granted only if the successor organisation fulfils the criteria indicated in Art. 10 of the Statutes. In case of confirmation, the successor organisation shall take the position of its legal predecessor as a member of the Society from the date determined by the General Assembly.
- 2) In the case of Associate Members whose membership is unlimited (Art. 13a paragraph 6), the legal succession must be confirmed by the General Assembly; paragraph 1 shall apply mutatis mutandis.

- Art. 17d In the case of Associate Members whose membership is of limited duration (Art. 13a paragraph 5), the legal succession must be confirmed by the Executive Committee by applying the provisions of Art. 17c mutatis mutandis.

- Art. 18 1) Before taking any decision in accordance with Articles 13, 17, 17b, and 17c, the General Assembly shall consult the Legal Counsel of the Society; the opinion of the Legal Counsel shall not be binding upon the General Assembly.
- 2) The Legal Counsel shall make the inquiries necessary for his opinion. The Sections and the Associate Members shall be obliged to permit these inquiries and in particular to provide the requested information without delay.
 - 3) Paragraphs 1 and 2 shall apply mutatis mutandis to resolutions of the Executive Committee under Articles 13a, 17a and 17d.

VII. Rights and Duties of Members

- Art. 19 1) Members shall be entitled to participate in all events held by the Society, in particular to attend the General Assembly and, unless otherwise provided by the Statutes, to make proposals to the General Assembly.
- 2) Sections and Associate Members shall be represented in the General Assembly by one official delegate each and his deputy, if any; the official delegate and his deputy are required to substantiate their legitimacy by a written authorization issued by their section; only the official delegates of Sections have the right to participate in resolutions in the General Assembly and to exercise the voting rights. Each Section has one vote only.
 - 3) Honorary Members, Associate Members and officers of the Society who are not members shall have an advisory capacity in the General Assembly.
 - 4) The rights of members in the General Assembly may be transferred by written authorization, but no one may thereby exercise rights which he himself could not exercise by virtue of his office in the Society; furthermore, no one may exercise more than one proxy vote.
- Art. 20 1) As members of the Society, the Sections and the Associate Members shall be obliged:
- a) to observe strictly the Statutes of the Society, the resolutions of the General Assembly, and the decisions of the Society's officers taken within the framework of the present Statutes;
 - b) to promote contemporary music and to spread the knowledge of contemporary music in general and of the work done by the society in particular by all appropriate means;
 - c) to participate in the events of the Society, in particular to attend the General Assembly, if possible;
 - d) to submit to the General Secretary annually, at least two months before the General Assembly, a written report on their annual activities, and in addition to supply him with current information about all important occurrences;
 - e) to pay to the Society before the end of the fiscal year the membership fee fixed by the General Assembly;

Associate Members shall pay that percentage of the membership fee determined for Sections as may be fixed, and adapted from time to time, by the Executive Committee upon application of the Treasurer according to the financial situation of the Society. A member that does not comply with its obligation of paying the membership fee shall be entitled to exercise its rights in accordance with Art. 19 only after full payment of the arrears.

- 2) In exceptional cases, if there is a good reason to do so, the Executive Committee may, with the approval of the Treasurer, grant individual members, be it for a definite or an indefinite period of time or in full or in part, deferral of or release from their obligation to pay the membership fee pursuant to paragraph 1 sub-para. e) if this is necessary to safeguard prime interests pursuant to Art. 5 and if the financial situation of the Society so permits; if this is the case the legal consequences of default referred to in paragraph 1 sub-para. e) shall not ensue.

Art. 20a) In order to encourage potential candidates for membership in regions without Sections, the Executive Committee may grant, for a period not exceeding two years, some of these rights and duties to organizations sharing the vision, mission and values of the Society (such as 'Guest Members'). The Executive Committee shall report its decision to the General Assembly.

VIII. Organs of the Society

Art. 21 The organs of the Society shall be:

- a) the General Assembly;
- b) the Executive Committee;
- c) the Auditors;
- d) the Court of Arbitration;
- e) the Legal Counsel.

IX. The General Assembly

Art. 22 The General Assembly shall be the supreme and sovereign organ of the Society; its decisions shall be binding upon all members and officers without exception.

Art. 23 1) The ordinary General Assembly shall take place once a year - if possible during and at the place of international musical events of the Society (Art. 6b).

- 2) An extraordinary General Assembly may be held any time in accordance with the regulations of these Statutes, or upon the demand of the President or upon the request of at least one third of the Sections; such a request, substantiated and accompanied by a draft agenda for the extraordinary General Assembly, shall be communicated to the President in writing.
- 3) Upon the demand of the President, the General Assembly shall be convened by the General Secretary by means of a written invitation sent by registered air mail to all members and officers of the Society.
Unless otherwise provided for in the Statutes, notice of meetings shall be given as follows:
 - a) six months in advance for an ordinary General Assembly;
 - b) two weeks in advance for an extraordinary General Assembly.
- 4) A draft agenda as well as the President's and the Treasurer's reports (Art. 26 a and b), together with the proposals and the motions, shall be sent, by registered air mail, to all members and officers of the Society by the General Secretary not less than one month before the next ordinary General Assembly.
- 5) The periods of notice stipulated in paragraphs 3 and 4 commence on the date of posting; the respective period of notice must have elapsed in full between the end of the day of posting and the beginning of the day of the opening of the General Assembly.
- 6) Proposals from members may be discussed at an ordinary General Assembly only if they have been submitted in writing to the General Secretary at least two months in advance. Exceptions may be granted by the General Assembly in cases for which adequate grounds are furnished.
- 7) An extraordinary General Assembly shall be devoted exclusively to the discussion of those items which have led to its convening.
- 8) In addition to the persons indicated in Art. 19, all members of Sections and of Associate Members may (after due identification) participate in a General Assembly. Furthermore, upon invitation by the President, non-members may participate as observers and, if the President so permits, speak on specific items on the agenda.
- 9) The ordinary General Assembly shall have a quorum only if, at its commencement, at least one third of the Sections are represented (Art. 19 paragraphs 2 and 4). Should this quorum not be constituted after a delay of one hour, the President shall be obliged to convene an extraordinary General Assembly. Those present shall be notified orally of the convening of such a meeting; notice shall be given twenty-four hours in advance, the agenda shall correspond to that of the abortive ordinary General Assembly.

Art. 24 1) All elections (except elections according to paragraph 4) shall be held by secret written ballot, an absolute majority being required in the first two rounds of voting, a relative majority in the third round. If in the third round of voting two candidates receive the same number of votes, and if in the same round no candidate obtains a higher number of votes, voting must be repeated; should this bring no change, the election of one of the two candidates shall be decided by lot.

- 2) Otherwise, voting shall be effected by show of hands, the votes in favour shall be counted first, then those opposed, and finally the abstentions. Before every vote the President shall be obliged to ask the General Assembly if any person desires a secret ballot; should this request be made by at least two participants entitled to vote (Art. 19 paragraph 2), voting is to be effected by secret ballot.
- 3) Before votes on amendments of the Statutes and on resolutions concerning the dissolution of the Society, the

opinion of the Legal Counsel (Art.18 paragraph 1) shall be sought. Unless otherwise provided, such votes as well as elections in accordance with Art. 14 shall be taken by a two-thirds majority, in all other cases by an absolute majority of the valid votes cast. In case of a tie vote, the motion shall not carry.

- 4) At the beginning of its meeting the General Assembly shall elect two vote-tellers from among the delegates entitled to vote (Article 19, paragraph 2), who shall remain on duty for the full duration of the General Assembly and whose task it is to supervise all elections and votings and determine the results thereof and to certify the minutes of the General Assembly.
- 5) All candidacies (Art. 26 g and i) shall be announced at least one hour before the election. There must be a reasonable recess between announcement and election. The nationality of the candidates must be indicated.
- 6) The "nationality" of a physical person within the meaning of these Statutes shall be the nationality given in his passport; a person who possesses more than one passport shall declare in writing which nationality he claims.

Art. 25 1) The President shall chair the General Assembly.

- 2) The General Secretary shall take the minutes of the General Assembly.
- 3) The minutes shall be signed by the General Secretary, certified by the vote-tellers and countersigned by the President. The signed minutes shall be sent to all members without delay. Approval of the minutes shall be decided upon at the next ordinary General Assembly.

Art. 26 The following matters shall be solely the responsibility of the General Assembly:

- a) acceptance and approval of the President's report;
- b) acceptance of the Treasurer's financial report and the Auditor's report;
- c) ratification of the actions of the Executive Committee;
- d) resolution on Rules of Procedure concerning categories of Associate Membership (Art.11a paragraph 2);
- e) resolutions concerning motions submitted by members and officers of the Society, in particular those on the draft budget of the Treasurer (Art. 35 paragraph 2);
- f) resolution on Rules of Procedure for international musical events (Art. 6 b) upon motion of the Executive Committee as well as choice of date and place of forthcoming international musical events;
- g) the admission, appointment and exclusion of Sections, the confirmation of the legal succession to their memberships, the fixing of membership fees to be paid by Sections, and also resolutions on the suspension of the rights of members as set forth in Art. 17 paragraph 2;
- h) the election of Honorary Members;
- i) the granting of memberships of unlimited duration to Associate Members pursuant to Art. 13 paragraph 6 as well as the adoption of resolutions on the exclusion or suspension of the membership rights of such members as set forth in Art. 17 paragraph 2;
- j) the election of the President, the Vice-President, and three further members of the Presidential Council, and also the election of the other organs of the Society listed under Art. 21 c through e;
- k) amendment of the Statutes;
- l) resolutions on the dissolution of the Society and the disposition of the assets of the Society.

X. The Executive Committee

Art. 27 The Executive Committee of the Society shall consist of the Presidential Council, the General Secretary and the Treasurer.

Art. 28 1) The Presidential Council shall consist of the President, the Vice-President, and three members.

- 2) The President and the Vice-President shall be elected by the General Assembly on separate ballots for a term of three years.
- 3) The other three members of the Presidential Council shall be elected by the General Assembly on a single ballot for a term of two years.
- 4) After the expiration of their terms of office, the members of the Presidential Council may be re-elected only once for the immediately following term.
- 5) All members of the Presidential Council must be of different nationality; care should be taken to ensure, as far as possible, an even geographical and regional distribution from among the persons standing for election. If two persons of the same nationality are elected, the person elected second shall withdraw in favour of the non-elected candidate whose nationality is not yet represented on the Presidential Council and who has received the largest number of votes in the election.
- 6) In the exercise of their duties, the members of the Presidential Council shall be responsible solely to the Society. In particular, they shall be independent of the Sections from which they come.

Art. 29 1) The Presidential Council shall elect the General Secretary and the Treasurer for a term of three years; the provision contained in Art. 24 paragraph 1 shall apply to this election.

- 2) Re-election of the General Secretary and of the Treasurer shall be permissible without restriction.
- 3) The selection of persons for the offices of General Secretary and Treasurer shall not be subject to any national restrictions.

Art. 30 The Executive Committee shall conduct the affairs of the Society in accordance with the resolutions of the General Assembly. The Executive Committee shall be responsible for all matters that are not expressly reserved for treatment by the General Assembly (Art. 26).

Art.30a 1) The Executive Committee shall draft rules of procedure for international musical events (Art. 6 sub-para. b) and propose them to the General Assembly for resolution.

- 2) After the date and place of the next international musical event have been fixed, the Executive Committee shall ensure through appropriate contacts with the organiser and, if necessary, through inquiries at the place of the

event, no later than six months prior to the beginning of the event,

- a) that the rules of procedure adopted by the General Assembly (Art. 26 f) are scrupulously complied with,
- b) that the organiser has provided the required funds, and
- c) that anyone who wishes to participate in the event may, in accordance with the entry provisions of the country of the event, travel to the place of the event.

- Art. 31 1) The Executive Committee shall hold at least three regular meetings between any two General Assemblies.
- 2) An extraordinary Executive Committee meeting may be convened any time, if called by the President or requested by at least two members of the Committee; this request, substantiated and accompanied by a draft agenda for the extraordinary meeting, shall be communicated to the President in writing.
 - 3) An Executive Committee meeting shall be convened by means of written invitation, accompanied by a draft agenda, sent to all members of the Committee by the General Secretary upon the request of the President. Notice of meetings shall be given as follows:
 - a) for Committee meetings which do not take place immediately after the General Assembly, three weeks in advance;
 - b) for Committee meetings which take place immediately after the General Assembly, twelve hours in advance.
 - 4) An extraordinary Executive Committee meeting must take place not later than six weeks after the request has been submitted to the President in accordance with paragraph 2.
- Art. 32 1) In addition to the Committee members, the President may invite the Auditors and the Legal Counsel to participate in the meetings of the Executive Committee in an advisory capacity.
- 2) A meeting of the Executive Committee shall have a quorum if at least three members of the Presidential Council are present.
 - 3) Art. 24 paragraphs 1 and 2 shall apply mutatis mutandis to elections and voting in the Executive Committee.
 - 4) The President shall chair meetings of the Executive Committee; the General Secretary shall record the proceedings and sign the minutes which, after counter-signing by the President, shall be sent to all members of the Executive Committee.
- Art. 33 1) The President shall be the official representative of the Society towards third parties and shall sign all written documents of the Society.
- 2) In particular, the President shall
 - a) direct and supervise the activities of the Executive Committee within the framework of the resolutions of the General Assembly;
 - b) maintain permanent contact with the members and officers of the Society; and
 - c) report to the General Assembly on his own activities and on the work of the Executive Committee (Art. 26 a).
 - 3) The President shall be entitled to delegate in writing his rights in accordance with paragraph 1, as far as daily business dealings are concerned, to the General Secretary. The President shall remain fully responsible for the measures taken by the General Secretary by virtue of this delegation.
- Art. 34 The General Secretary shall conduct the daily business of the Society in accordance with the resolutions of the Executive Committee and the powers delegated to him by the President (Art. 33 paragraph 3).
- Art. 35 1) The Treasurer shall be responsible for the financial transactions of the Society in accordance with the resolutions of the General Assembly and the Executive Committee, and in particular for adherence to the budget (Art. 26 d).
- 2) The Treasurer, in co-operation with the General Secretary, shall draw up the financial report for the past fiscal year and a draft budget for the coming fiscal year.
 - 3) The Treasurer shall administer the assets of the Society. He shall be obliged to have his financial report (Art. 26 b) examined by an officially authorized and sworn examining body and to attach the result of the examination to the financial report.
 - 4) Documents involving financial obligations for the Society that go beyond the daily business must be countersigned by the Treasurer. For the daily business transactions the President or (Art. 33 paragraph 3) the General Secretary shall be authorized to sign bank orders; for all transactions going beyond the daily business, the countersignature of the Treasurer shall be required.
- Art. 36 1) All members of the Executive Committee shall have the right to resign from office by written declaration addressed to the President; resignation shall take effect no earlier than the beginning of the next General Assembly.
- 2) In the event of the death of a member of the Executive Committee, or if a member of the Executive Committee is permanently prevented from fulfilling his duties, or in the case specified in paragraph 1, the Executive Committee shall be entitled to co-opt a deputy member, whose period of office shall expire at the end of the term for which the member was elected.
 - 3) Should the President resign, be excluded or die, his powers, tasks and duties (Art. 33) shall be transferred to the Vice-President; should the post of the Vice-President become vacant as well, his functions shall be taken over by the oldest member of the Presidential Council. Co-opted members of the Executive Committee shall in no case be authorized to deputize for the President or the Vice-President.

XI. The Auditors

- Art. 37 1) The General Assembly shall elect two Auditors for a term of two years.
- 2) The selection of persons for the offices of the two Auditors shall not be subject to any national restrictions.
 - 3) Re-election of the Auditors shall be permissible.

- Art. 38 1) The Auditors shall be responsible for checking the financial administration of the Society, in particular the pertaining activities of the President, the General Secretary, and the Treasurer.
- 2) In particular the Auditors shall re-check the Treasurer's financial report (Art. 35 paragraph 3) after it has been examined by an officially authorized and sworn examining body, and, in the event of the result of the checking being positive, they shall submit to the General Assembly a proposal for the ratification of the actions of the Executive Committee (Art. 26 c).
- 3) The President and the officers of the Society shall be obliged to render any assistance to the Auditors which the latter may require in connection with their work, in particular to give them free access to the documents, books, and receipts of the Society.
- Art. 39 1) The Auditors shall not be entitled to resign during their term of office.
- 2) In the event of the death, or temporary or permanent disability of one of the Auditors, the other Auditor shall take over also the tasks of his colleague. Deputies may be elected by the General Assembly for the remaining period of office only in the event of the death of both of the Auditors or if both of them are permanently prevented from exercising their duties.
- 3) If, due to the death and/or permanent or temporary disability, neither of the Auditors is able to move the ratification of the actions of the Executive Committee (Art. 26 c) in the General Assembly, and if the situation cannot be remedied by electing deputies for one or both of the Auditors in default of the possibility of an ad-hoc examination, the ratification of the actions of the Executive Committee must be postponed until the next ordinary General Assembly. The draft budget of the Treasurer (Art. 35 paragraph 2) shall in this case be accepted as a preliminary budget until the ratification of the actions of the Executive Committee shall have taken place.

XII. The Court of Arbitration

- Art. 40 All disputes of the Society shall be finally decided, to the exclusion of proceedings before courts of law, by a court of arbitration consisting of three arbiters.
- Art. 41 1) The Court of Arbitration shall be constituted in such a way that the plaintiff, naming one arbiter, shall send a written request to the defendant to name another arbiter. This request must be complied with not later than two weeks after it has been received.
- 2) The Legal Counsel to the Society shall preside over the Court of Arbitration; he shall also nominate the second arbiter if the defendant has not complied with the request within the time allowed in accordance with paragraph 1.
- 3) If the Legal Counsel himself is a litigant in the dispute or is indirectly involved in the dispute by virtue of a close personal relationship to one of the parties, he shall be precluded from presiding over the Court of Arbitration. In this case the two arbiters nominated by the parties must come to an agreement concerning a president; should no agreement be reached, the President of the Society shall, upon the request of one of the parties, nominate the president and, if he was not nominated in time by the defendant, also the second arbiter.
- Art. 42 1) The Court of Arbitration shall reach a decision as quickly as possible, to the best of its knowledge and belief, without being bound by particular rules of law.
- 2) The Court of Arbitration may admit any evidence that is pertinent to its decisions and may in particular inspect any documents of the Society, and examine witnesses. A summons to appear before the Court of Arbitration must be obeyed.
- 3) The Court of Arbitration shall decide by a simple majority of votes. The judgement shall be executed in writing and delivered to the parties with a detailed presentation of reasons. If an arbiter has been outvoted, he shall furnish a detailed written explanation of his dissenting opinion in an annex to the judgement.
- 4) The Court of Arbitration shall divide the costs of the proceedings equitably among the parties.
- 5) The parties shall be obliged to respect and observe the judgement unconditionally.

XIII. The Legal Counsel

- Art. 43 1) The General Assembly may elect a Legal Counsel who at the time of his election must have the right to practice as judge, attorney at law, or notary public.
- 2) The term of office of the Legal Counsel shall last three years; re-election shall be permissible.
- Art. 44 1) The Legal Counsel shall advise all organs of the Society on all legal questions and, in particular, shall give the General Assembly or the President his opinion in the cases specified under Art. 18 and Art. 24 paragraph 3.
- 2) The Legal Counsel shall preside over the Court of Arbitration (Art. 41 paragraph 2).
- Art. 45 1) The Legal Counsel shall be entitled and obliged at all times to ensure that the Statutes are observed and, when occasion arises, to call upon the responsible organ to effect relief.
- 2) The Legal Counsel shall be responsible for his activities solely to the General Assembly.

XIV. Financial Regulations

- Art. 46 The fiscal year of the Society shall be the calendar year.
- Art. 47 1) All officers of the Society shall on principle pursue their activities on an honorary basis, subject to the

provisions set forth below.

- 2) The Society shall reimburse the officers named in Art. 21 b through e the travel and accommodation costs which they necessarily incur in activities outside their place of residence.
- 3) In addition, the Presidential Council shall be entitled to grant the General Secretary and the Treasurer a regular expense allowance.
- 4) Reimbursement of costs which the parties have been summoned to pay by the Court of Arbitration (Art. 42 paragraph 4) shall be due to the Society.

Art. 48 1) The assets of the Society may only be employed in furthering the aims of the Society (Articles 5 and 6).

- 2) In the event of the dissolution of the Society, the General Assembly shall, in the resolution on dissolution (Art. 24 paragraph 3), decide on the disposition of the Society's assets; in this event the assets of the Society must be donated to a non-profit organisation pursuing aims similar to those of the Society and may in no event be distributed among the members.

XV. Regional Groups

Art. 49 1) Members of certain geographical areas may, according to their own rules, join within their area to form Regional Groups in order to serve the objectives of the Society under Art. 5 hereof, in particular by

- a) intensifying the cooperation between the members of the area;
 - b) furthering the development of new Sections within the area;
 - c) organising common events of all kinds in order to promote Contemporary Music of that specific area.
- 2) The objectives, tasks and activities of the Regional Groups must be coordinated with those of the Society as to subject and time. The formation and dissolution of Regional Groups shall be indicated to the Society by written notice of all participating members to the General Secretary.
 - 3) Each Regional Group shall choose a managing member who shall inform the Society, to the attention of the General Secretary, in due time about all activities and submit a report to each ordinary General Assembly on the activities of the Regional Group. The managing member shall indicate assumption of and retirement from office by written notice to the General Secretary of the Society.
 - 4) All members and officers of the Society shall have the right to participate in the events of the Regional Groups.
 - 5) All members which belong to Regional Groups shall be answerable to the Society for the activities of their Regional Group being in compliance with the Statutes of the Society, in particular with the provisions of this Article.
 - 6) The Regional Groups shall not have legal personality; the Executive Committee of the Society may, however, upon application of the managing member, bestow on them the revocable right to bear the name "Regional Group of the Internationale Gesellschaft für Neue Musik - IGNM, or Société Internationale pour la Musique Contemporaine - SIMC, or International Society for Contemporary Music - ISCM", as the case may be.
 - 7) The Regional Groups shall finance their activities out of their own funds.

Rules of Procedure concerning different categories of Associate Membership

(art.11a/2, 26d)

A. Definition of categories and membership rights.

I. FULL ASSOCIATE MEMBERS

The Full Associate Member of the ISCM represents contemporary music life in a geographical or cultural region of a country or in a country which cannot sustain a Section or where there is already a Section. Membership rights:

- 1) participation in ISCM General Assembly
- 2) stay & per diem for 1st delegate at ISCM General Assembly
- 3) up to six pieces can be submitted by the member to the Selection Committee of ISCM WMD (free of charge)
- 4) access to ISCM Network
- 5) participation in ISCM Events
- 6) organization of the ISCM WMD

II. AFFILIATED ASSOCIATE MEMBERS

The Affiliated Membership is for smaller organizations that represent composers or promote contemporary music in a local context (e.g. local area or city). They may either be smaller organizations or have a more limited scope of activities. Membership rights:

- 1) participation in ISCM General Assembly
- 2) up to three pieces can be submitted by the member to the Selection Committee of ISCM WMD (free of charge)
- 3) access to ISCM Network
- 4) participation in ISCM Events

III. ALLIED ASSOCIATE MEMBERS

The Allied Membership is for individual ensembles, new music presenters, broadcasters, university schools of music, conservatories, composer collectives, etc. These are organizations that want access to the ISCM Network and involvement in ISCM Events. Membership rights:

- 1) participation in ISCM General Assembly
- 2) access to ISCM Network
- 3) participation in ISCM Events

IV. CORPORATE ASSOCIATE MEMBERS

For companies and corporations that want to support the activities of the ISCM on an annual basis. Corporate members are listed on the website and provided with basic exposure in some ISCM publications. Membership rights:

- 1) participation in ISCM General Assembly
- 2) access to ISCM Network
- 3) participation in ISCM Events
- 4) corporate visibility in ISCM publications and on the website

B. Formal prescriptions and membership duties.

V. Membership duties and formal matters are regulated in the Statutes for all categories of Associate Members equally.

VI. Membership fees may be fixed and adapted from time to time for each category of Associate Members differently by the Executive Committee (art.20f).

VII. These Rules are valid “ad experimentum” for three years as off April 2005. The Statutes prevail in any case.

OF PROCEDURE FOR THE ORGANIZATION OF THE ISCM WORLD MUSIC DAYS FESTIVAL

(Art.26f of the ISCM Statutes)

I. General Remarks

1. The aims and policies of the international music events are to present contemporary music from all over the world in the framework of Art. 5 and 6 of the ISCM Statutes.
2. The ISCM promotes international musical events to be organized by one or more of its members. One such yearly event will be called the "ISCM World Music Days Festival" or the ISCM-WMD Festival. It can be organized by any legitimate ISCM Section or Full Associate Member, hereafter called "the Organizer."
3. The ISCM-WMD Festival shall host the General Assembly of the ISCM to which all representatives of its legitimate member organizations are entitled to attend, in accordance with the rights of the members stipulated in the "Rules of Procedure for Membership Categories."

II. Role of the ISCM-WMD Festival

The ISCM-WMD Festival is a platform for musical exchange and a showcase of world contemporary music, without prejudice or bias on differences in musical expressions, styles, genres or media.

III. Format of the ISCM-WMD Festival

1. The ISCM-WMD Festival shall take place in consecutive days in the host country and can be organized in any format which suits the artistic and practical preferences of the Organizer, in accordance with this document.
2. The ISCM-WMD Festival shall strive to represent all legitimate members of the ISCM in one way or another through the activities of its programs, such as performances, seminars, exhibitions, etc., in accordance with this document.
3. Attention will be given to all categories of music as deemed practical and viable by the Organizer, taking into consideration the diversity of contemporary music.
4. The sole and full financial responsibility for the ISCM-WMD Festival will be borne by the Organizer, with no liability to the ISCM.

IV. Organization of the ISCM-WMD Festival

1. ISCM Sections and Full Associate Members may submit an official application to the Executive Committee to host the ISCM-WMD Festival.
2. The application must be submitted in writing to the Executive Committee at least six months prior to the General Assembly held three years before the respective ISCM-WMD Festival.
3. The application must contain the following information:
 - a. place, date, scope, particulars of any organizations or institutions with which the Organizer is collaborating for this purpose;
 - b. a complete list of the resources of the ISCM-WMD Festival, presenting the available practical possibilities, orchestras, ensembles, planned number of concerts, etc.;
 - c. a budget for the financing of the ISCM-WMD Festival, including, as appropriate, travel, accommodation and concert admission for the Executive Committee members, legal counsel, delegates and participating composers and musicians;
 - d. an official written confirmation from the Organizer of the ISCM-WMD Festival that he/she will carry the sole and full financial responsibility of the organizer for the ISCM-WMD Festival, with no liability to the ISCM;
 - e. arrangements for the organization of the General Assembly (premises, translations, administrative support, etc.);
 - f. arrangements for the ISCM-WMD Festival concerning recording and broadcasting, press coverage, exhibitions of materials and any other related activities.
4. The information and requirements mentioned in paragraph 3a-f, are included in the "Contract for Organizing the ISCM-WMD Festivals" (see exhibit). This application has to be accompanied by a binding written offer, signed by the Organizer and submitted to the ISCM together with the written application mentioned in paragraph IV-2.
5. The General Assembly shall reach a decision on an application upon a motion by the Executive Committee (see Art. 26f of the ISCM Statutes). Following a decision, a contract will be exchanged between the ISCM and the Organizer.

V. Accommodation Logistics

1. While all delegates shall pay for their own travel expenses, the Organizer shall pay for their accommodation for the minimum duration of the General Assembly dates.
2. The Organizer shall arrange to centralize the accommodation of delegates and participating composers so as to maximize interaction. Nevertheless, alternative accommodation choices should always be provided for different budget needs.

VI. Organizer's Rights & Responsibilities

1. Rights:
 - a. The Organizer has the right to fully assert its artistic preferences and objectives in the selection and structuring of its festival programs, provided the conditions in the "Rules of Procedure" and "Contract for Organizing the ISCM-WMD Festivals" are honored.
 - b. The Organizer has the right to use the ISCM name and logo in the context of the ISCM-WMD Festival and to raise funds and acquire income through the organization of the ISCM-WMD Festival as long as the legal and financial interests of the ISCM are not compromised.
 - c. The Organizer has the right to fully utilize any income raised or acquired through the use of the ISCM name and logo in the context of the ISCM-WMD Festival without having to obtain approval from the ISCM.
 - d. The Organizer has the right to invite any personnel to the ISCM-WMD Festival without having to obtain approval from the ISCM.
2. Responsibilities:
 - a. The Organizer is required to honor all stipulations, including financial, in the "Rules of Procedure for the Organization of ISCM World Music Days Festival" concurrent at the time of signing the "Contract for Organizing the ISCM-WMD Festivals."
 - b. The Organizer is responsible for all financial outlay of the festival without any reliance and legal implications on the ISCM.
 - c. The Organizer is required to fully cooperate with the ISCM Secretariat and Executive Committee in all artistic and logistics matters related to the ISCM and its members.

VII. Submission Procedures

1. The Organizer should specify clearly in the "Call for Works" the types of performing forces available in the festival, and structure accordingly its invitation to appropriate performing categories.
2. There can be two types of submissions:
 - a. Official Submissions: by legitimate Sections, Full Associate Members and Affiliated Associate Members, each consisting of a set maximum number of works submitted free of charge, according to the "Rules of Procedure for Membership Categories."
 - b. Individual Submissions: by composers **or their authorized representatives**, through the payment of a submission fee determined by the Executive Committee.
3. **Only one work per composer can** be submitted for a given ISCM-WMD Festival, whether through the official or individual submissions.
4. An official submission may not include any work by a composer who has been performed in the previous year's ISCM-WMD Festival.
5. Preferably all submissions should include works composed within five years of the date of the ISCM-WMD Festival.
6. An official submission by a Section or Full Associate Member only, will enjoy an exclusive right of having at least one submitted work guaranteed to be selected for performance in the ISCM-WMD Festival, if the submission fulfills the following stipulations:
 - a. The official submission should consist of the maximum number of works allowed, as specified in the "Rules of Procedure for Membership Categories."
 - b. Over half of the total number of submitted works must be of different categories, as specified in the "Call for Works."
7. All submissions must be accompanied by the following materials:
 - a. Short biography of the composer in English
 - b. Proof of nationality of the composer (Art.24.6 of the ISCM statutes)
 - c. Contact information of the composer (address, email, telephone, website)
 - d. Wherever possible, a recording in audio or video of the work
 - e. Program notes of the submitted work in English
 - f. Photograph of the composer
 - g. Duration of the work
 - h. Year of composition

VIII. Selection Procedures

1. As long as the representation and submission guidelines in this document are observed and the ISCM Executive Committee is fully informed in a timely manner, the Organizer has complete freedom in designing its most suitable procedures for selecting the ISCM-WMD Festival program.
2. The Organizer must include at least one work to be performed in the ISCM-WMD Festival from each official submission of Sections and Full Associate Members, provided that these submissions fulfill the stipulations described above in VII-6. The Organizer shall provide the Executive Committee with a list of official submissions not fulfilling these stipulations.
3. If the Organizer is unable to select any work from an official submission from a Section or a Full Associate Member which fulfills the stipulations stated above in VII-6, due to practical or any specific reasons, it has to communicate with the member(s) concerned to find a mutually acceptable solution, with all correspondences copied to the ISCM Secretariat for reference. In case a solution is impossible, the ISCM Executive Committee has the right to impose a practical decision which shall be binding to all parties concerned.
4. The ISCM Executive Committee has the right to nominate a representative to oversee the selection process. The travel and landed expenses of such representative shall be borne by the Organizer.
5. The Organizer is obliged to inform the composers selected for the ISCM-WMD Festival in a timely fashion, of rehearsals of their works and other relevant information.
6. The Organizer shall produce and present to the Executive Committee the list of the works selected to be performed at least six months before the start of the ISCM-WMD Festival, as well as the complete list of works submitted and selected from the official submissions.
7. The Organizer shall produce an official program book of the ISCM-WMD Festival in English. The Organizer will be informed about other requirements by the Secretary General.

IX. Annual List of Highlighted Works

The Organizer shall be bound by contract to organize the implementation of the annual "ISCM List of Highlighted Works" in the ISCM-WMD Festival as stipulated in the "Rules of Procedures for Selecting the Annual ISCM List of Highlighted Works."

Contract for Organizing the ISCM World Music Days Festivals

Preliminaries

1. This document (the Contract) is to supplement the 'Rules of Procedures for the organization of ISCM World Music Days' in the ISCM Statutes. In case of doubt, stipulations from the ISCM Statutes prevail.
2. The contract comes in two parts with appendices. Part 1 deals with the basic agreements applicable to ALL organizers; Part 2 outlines the specific agreements relevant to each festival specifically. Further details with reference to both Parts A & B are to be included in the appendices if necessary.
3. Part 1 (Basic Agreement) of the contract has to be subjected to a binding offer by every candidate for the organization of the World Music Days Festival and is to be countersigned by the ISCM after the General Assembly's approval for organizing such an event.
4. Part 2 (Specific Agreement) and appendices should be finalized and signed by both parties as soon as possible once General Assembly's approval is given and in any case no later than 6 months before the Festival is due to take place.

Definitions

ISCM - The International Society for Contemporary Music, as represented by its Executive Committee.

The Festival - The annual ISCM World Music Days Festival in which the ISCM General Assembly shall take place

Festival Organizer (Organizer) - An ISCM Section or Associate Member with official endorsement from the General Assembly of the ISCM to host the ISCM World Music Days Festival in a particular year.

Part 1: Basic Agreement

The terms outlined in Part 1 should be agreed by all festival organizers regardless of particular circumstances and needs of each festival.

A. Finance

1. The Festival Organizer undertakes full financial responsibility of the Festival with no liability to the ISCM.
2. The Organizer shall provide accommodation for the following persons attending the festival:
 - a. Members of the ISCM Executive Committee and Legal Council of ISCM
 - b. First Delegates of all Sections and certain categories of Associate Members of the ISCM
 - c. Any other guests invited by the ISCM (up to a maximum number to be mutually agreed in the Appendix)
 - d. Per diem for the above participants
3. For composers whose works are featured in the Festival, the Organizer shall endeavour to arrange accommodation to individuals as necessary. It is recommended but not obligatory that they should be provided with at least 3 nights of accommodation to enable them to participate in the Festival.
4. The Organizer shall allow in their budget to cover for necessary rental charges for performances in the festival.
5. All income from individual submissions to the festival shall go to the ISCM.

B. Logistics

1. The Organizer shall submit to the ISCM details of their 'Call for Works' brochure no later the January meeting of the Executive Committee after the General Assembly approving its festival Organizer status, which is normally three years prior to the date of the Festival. Details required for approval by the ISCM include:-
 - a. Specific theme and artistic vision relevant to the festival
 - b. Categories and instrumentation of works being called for
 - c. Information regarding selection process and jury (if applicable)
 - d. Tentative performing groups available in the festival
 - e. Information on work submission logistics including deadline for submission.
2. The Organizer shall provide suitable conference venues for conducting official ISCM business during the Festival. These include:-
 - a. General Assembly (80 people):- Up to a maximum of four 3-hour sessions
 - b. Executive Committee (10 people):- Three 3-hour sessions
 - c. ISCM Working Groups (up to 20 people x 4 groups) - maximum four 3-hour sessions at the same time in different venues
3. The Organizer shall compile and print an official Festival Program Book of the Festival which contains at least the following information in English:-
 - a. An introduction of the ISCM
 - b. Message by the President of the ISCM
 - c. List of past ISCM Festivals
 - d. List of ISCM member sections
 - e. List of ISCM Executive Committee Members and office bearers
 - f. List of ISCM Honorary Members
 - g. List of Artistic Committee members (or Jury as applicable) responsible for the selection of the Festival program
 - h. Title, instrumentation, approximate duration, year of composition, program note, composer, nationality, biography and composer photo of each work being presented in the Festival
 - i. Concert-by-concert listing of all program order with performer details
 - j. Summary of the total number of works (by country) received for selection and the eventual programmed works (by country)
 - k. Information about any ISCM-related events or prizes as applicable to the Festival
4. The Organizer shall include in the festival program a special 'ISCM Ensemble Concert' which features the 'ISCM Ensemble of the Year' with programming decisions by the Executive Committee outside the scope of the festival. Detailed logistics and financial arrangement shall be agreed upon in Part 2 of the contract.
5. The Organizer shall endeavor to inform in advance all composers whose works are performed in the Festival the rehearsal schedule of their respective work. A comprehensive festival rehearsal schedule should be produced at the beginning of the Festival. Effort shall be made to ensure that all performed composers can attend at least one rehearsal should they desire.
6. The Organizer shall provide to all participants at the beginning of the festival a full list of all participants and their email contacts as appropriate.
7. The Organizer shall create an online website which includes the call for works, information on the World Music Days festival, a schedule of concerts, meetings and other events, and contact information or links to the organizers and to festival hotels.

C. Artistic Matters

1. The Organizer shall endeavor to comply with the artistic visions as outlined in paragraphs 1 & 2 of the 'General Remarks' of the 'Rules of Procedure for the organization of ISCM World Music Days' in the ISCM Statutes in the selection of the Festival Program.
2. As outlined in paragraph IV-2 of the 'Rules of Procedures', the ISCM reserves the right to take part in any artistic selection process of the Festival. The Organizer shall comply with the stipulations therein should the ISCM invoke such right.
3. Referring to the paragraph IV-3 of the 'Rules of Procedures', the Organizer shall ensure the greatest possible diversity in geographical and cultural representation in the Festival program. If necessary, the ISCM shall have the right to instruct the Organizer to present at least one work (each) from any particular member country(ies) from which no composer has been featured in the past two ISCM festivals.
4. The Organizer shall endeavor to provide to each composer for his/her private reference a sound recording of the performance of his/her work as performed in the Festival.

[End of Contract Part 1]

Part 2: Specific Agreement

The following terms outlined in Part 2 are the result of negotiation between the ISCM and the Organizer of this specific Festival, taking into account the different specific circumstances and needs of each festival. They are grouped under the same headings as Part 1, namely: Finance, Logistics and Artistic Matters. Possible relevant items as suggested below:

A. Finance

1. The possibility of the Organizer to cover also the cost of printing 'Call for Works'.
2. The maximum number of ISCM invited guests (such as representative from other international sister organizations, Honorary Members, etc.)
3. Exact financial arrangement of the ISCM Ensemble concert(s) such as sponsorship, costs and logistics.
4. Possibility of any 'Special ISCM Event' to be hosted by the ISCM during the Festival.
5. Any other specific issues related to the financial arrangement of the Festival between the ISCM and the Organizer.

B. Logistics

1. Any points/agreements deemed necessary.

C. Artistic Matters

1. The formation and composition of the Artistic Committee and International Jury (if any)
2. Degree of participation of the ISCM Executive Committee in the selection of works
3. Specific programming arrangement of the 'ISCM Ensemble Concert'
4. Others as deemed necessary

